



NATIONAL SEA RESCUE INSTITUTE NPC  
Annual Report 2013





It only takes 60 seconds for an adult to drown, and 20 seconds for a child to drown. Having life jackets aboard does not save lives — **WEARING** them does!



GMDSS 12V LIGHTS



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The logo for NSRI South Africa is circular, featuring a red cross on a white background with the letters 'N', 'S', 'R', and 'I' in the quadrants. The text 'SEA RESCUE' is at the top and 'SOUTH AFRICA' is at the bottom of the circle.



# vision & mission

To be the most trusted and admired rescue organisation

- Building pride and national spirit amongst the people of South Africa
- Inspiring volunteers to join and stay
- Making funders proud to be associated with us

We are in the business of saving lives

- Saving lives on South Africans waters
- Building respect for the water
- Preventing loss of life on South African waters



# history

The urgent need for a sea rescue organisation in South Africa was highlighted in 1963 when 17 fishermen drowned after their trawler sank near Still Bay due to the lack of a rescue service. Following this incident, Miss Pattie Price (whose own life had been saved by life boat rescue in the English Channel) began a committed letter-writing campaign to motivate the formation of a sea rescue organisation. Captain Bob Deacon and Mr Ray Lant were the first volunteers to respond to this call. The National Sea Rescue Institute (NSRI) was established in 1967 when it acquired its first rescue craft – a 4.7m inflatable boat called Snoopy donated by the Society of Master Mariners.



# rescue bases

Our rescue bases are all unmanned boathouses where we store our assets. Our volunteers are only there during rescues, training or when doing maintenance. Our Life boat Circle hosts "tea and tours" at our rescue bases for our supporters.

Sea Rescue is run by 934 volunteers at 30 bases around the coast and on 3 inland dams. The volunteers save NSRI a salary bill in excess of R275m per annum.



# volunteers

All our rescue bases are run by unpaid volunteers around the country. Even our board of directors are volunteers.

Training is done after hours in the evening or on weekends. Standby for rescues is a 24/7 commitment, and is best suited to people who live or work in close proximity to a rescue base.

Volunteering is not glamorous work. There is a lot of training and a whole lot of cleaning up involved. It will be a minimum of six months before volunteers are ready for a real-life rescue. Not all our volunteers go to sea; we also have shore controllers, administrators and fundraisers. Each base also appreciates a "base mom" who is on hand with hot coffee and dry towels when they return from sea.

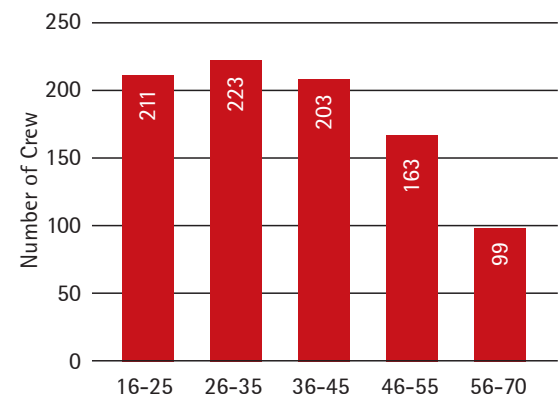
Coastwatchers, usually retired folk who have a good view of the ocean from their homes, are an important part of the team as they act as "spotters". Special training and equipment is supplied.

In terms of fundraising – it may seem a mindless task, but it is not uncommon for our most dedicated volunteers to raise R40 000 in a street collection.



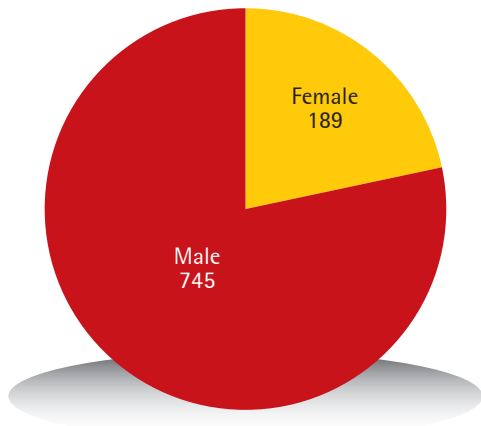
*We make a living by what we get,  
but we make a life by what we give.  
~Winston Churchill*

Age of Crew





Volunteer Crew Gender





## WESTERN CAPE

Station No.	Crew	Female	Male	16-25	26-35	36-45	46-55	56-70
02 Bakoven	30	8	22	7	9	4	9	1
03 Table Bay	59	17	42	8	23	20	2	5
04 Mykonos	32	10	22	11	5	4	9	2
08 Hout Bay	48	13	35	11	5	13	7	8
09 Gordons Bay	51	11	40	5	10	12	4	10
10 Simon's Town	39	8	31	7	4	6	14	6
16 Strandfontein	28	2	26	8	11	7	2	0
17 Hermanus	19	0	19	2	5	3	6	2
18 Melkbos	46	9	37	13	9	11	11	2
26 Kommetjie	37	11	26	15	7	6	6	3
30 Agulhas	25	4	21	8	3	2	6	6
34 Yzerfontein	11	1	10	2	1	2	3	3
	<b>425</b>	<b>94</b>	<b>331</b>	<b>97</b>	<b>92</b>	<b>90</b>	<b>79</b>	<b>48</b>

## SOUTHERN CAPE

Station No.	Crew	Female	Male	16-25	26-35	36-45	46-55	56-70
12 Knysna	24	1	23	0	6	6	5	6
14 Plettenberg Bay	40	2	38	0	13	16	7	4
15 Mossel Bay	47	8	39	12	12	7	10	5
23 Wilderness	30	1	29	8	6	10	5	1
31 Still Bay	18	3	15	4	5	2	3	3
33 Witsand	16	3	13	3	5	2	1	5
	<b>175</b>	<b>18</b>	<b>157</b>	<b>27</b>	<b>47</b>	<b>43</b>	<b>31</b>	<b>24</b>

## EASTERN CAPE

Station No.	Crew	Female	Male	16-25	26-35	36-45	46-55	56-70
06 Port Elizabeth	45	9	36	16	14	10	3	2
07 East London	23	6	17	8	6	4	3	0
11 Port Alfred	28	6	22	5	10	2	3	2
21 St Francis Bay	24	3	21	2	4	11	4	3
28 Port St Johns	8	2	6	1	1	4	1	1
36 Oyster Bay	15	6	9	5	0	3	4	2
37 Jeffreys Bay	27	5	22	7	9	4	1	5
	<b>170</b>	<b>37</b>	<b>133</b>	<b>44</b>	<b>44</b>	<b>38</b>	<b>19</b>	<b>15</b>

## KWAZULU NATAL

Station No.	Crew	Female	Male	16-25	26-35	36-45	46-55	56-70
05 Durban	50	10	40	5	16	15	8	5
19 Richards Bay	30	8	22	9	8	6	5	2
20 Shelly Beach	33	8	25	12	9	3	5	4
32 Port Edward	23	7	16	11	1	3	6	0
	<b>136</b>	<b>33</b>	<b>103</b>	<b>37</b>	<b>34</b>	<b>27</b>	<b>24</b>	<b>11</b>

## INLAND STATIONS

Station No.	Crew	Female	Male	16-25	26-35	36-45	46-55	56-70
22 Vaal Dam	9	1	8	5	1	0	3	0
25 Hartbeespoort Dam	7	1	6	0	3	0	4	0
27 Victoria Lake	12	5	7	1	2	5	3	1
	<b>28</b>	<b>7</b>	<b>21</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>10</b>	<b>1</b>

\* The Sea Rescue Helicopter Unit (Station 29) is made up of crew from various bases around the Western Cape



# rescue craft

There are 30 coastal rescue bases, 3 inland rescue bases and an air sea rescue unit. NSRI boasts a fleet of 92 rescue craft ranging from rescue runners through various length inflatable boats to our 14m deep sea rescue craft. We have 27 rescue vehicles which include 4x4s, tractors and quad bikes. We also have access to a range of helicopters and aircraft that can act as spotters during a search. We enjoy a good working relationship with other emergency services and we believe that it is through team effort that lives are saved.





# rescues

## WESTERN CAPE

Station No.	Operations	Sea and Air Hours	Persons Assisted
02 Bakoven	8	28	32
03 Table Bay	22	60	15
04 Mykonos	34	70	37
08 Hout Bay	17	49	78
09 Gordons Bay	26	86	24
10 Simon's Town	35	66	39
16 Strandfontein	7	9	2
17 Hermanus	15	16	10
18 Melkbos	21	52	4
26 Kommetjie	2	1	5
29 Helicopter Unit	7	9	8
30 Agulhas	23	34	22
34 Yzerfontein	3	4	10
	<b>220</b>	<b>484</b>	<b>286</b>

## SOUTHERN CAPE

Station No.	Operations	Sea and Air Hours	Persons Assisted
12 Knysna	15	30	4
14 Plettenberg Bay	40	66	23
15 Mossel Bay	7	31	11
23 Wilderness	10	14	5
31 Still Bay	39	27	16
33 Witsand	16	30	4
	<b>127</b>	<b>198</b>	<b>63</b>

## EASTERN CAPE

Station No.	Operations	Sea and Air Hours	Persons Assisted
06 Port Elizabeth	54	96	51
07 East London	12	33	6
11 Port Alfred	27	43	49
21 St Francis Bay	20	72	16
37 Jeffreys Bay	24	72	11
	<b>137</b>	<b>316</b>	<b>133</b>

## KWAZULU NATAL

Station No.	Operations	Sea and Air Hours	Persons Assisted
05 Durban	19	202	32
19 Richards Bay	19	27	31
20 Shelly Beach	31	53	81
32 Port Edward	6	16	2
	<b>75</b>	<b>298</b>	<b>146</b>

# beneficiaries

At Sea Rescue we undertake both pro-active and reactive measures to prevent drowning and to save lives.

NSRI is a humanitarian service and we will assist any person or animal in danger, without prejudice.

Our WaterWise Academy teaches children from previously disadvantaged communities about water safety and basic bystander CPR skills as preventative measures and to empower teens with life skills to use when faced with an emergency situation.

Both aspects of our business rely on funding from sponsors, donors and grants.

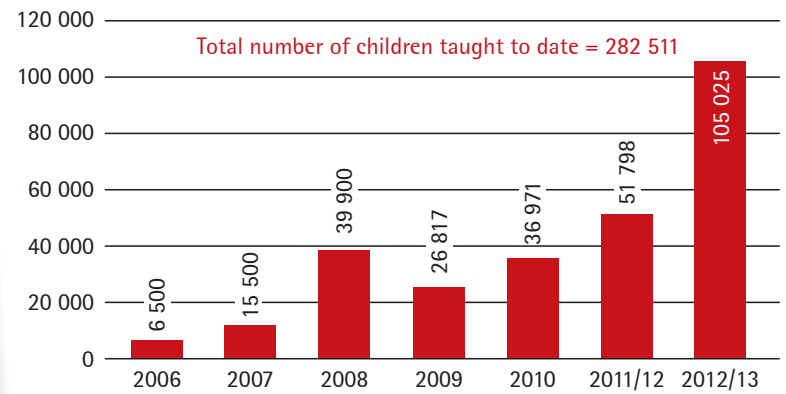
As a public service, operated by volunteers and funded by donations – Sea Rescue does not charge for rescues. We rely on the conscience of those assisted to make a contribution from their own pockets or motivate their insurers to reimburse us for costs.







### Children Taught Through the WaterWise Academy





# waterwise academy



WaterWise Academy is the educational arm of the NSRI, with a vision to proactively prevent drowning tragedies.

Our primary focus is on children between the ages of 9 and 14 from underprivileged communities, as they are most at risk of drowning. (reference: Medical Research Council)

Even competent swimmers drown, so instead of teaching kids to swim, we teach them how to rescue their peers.

Our aim is to make youngsters aware of the dangers around water and to give them hands-on practical experience of what to do in an emergency; who to call for help and what to do while they wait for help to arrive. This training includes basic bystander first aid.

If teens are empowered with the valuable life skill of basic bystander CPR, fewer water related incidents would result in fatal drowning.

*The WaterWise Academy has taught almost 300 000 children since its inception in 2006.  
Our 7 educators are based around the country and visit the classrooms of previously  
disadvantaged schools.*

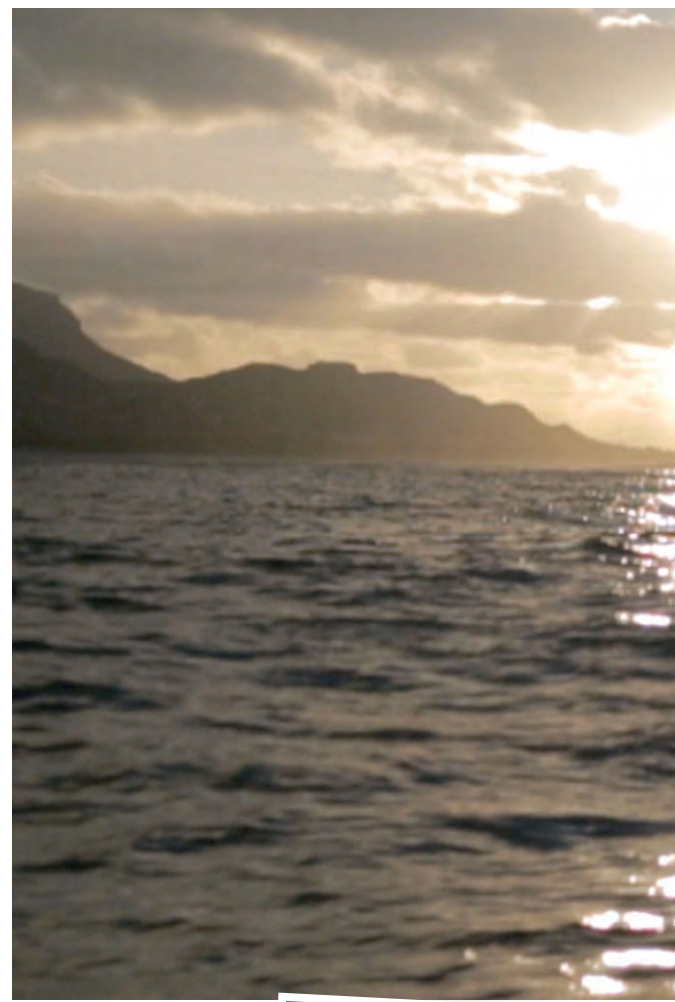
# brand awareness

The mission of the Marketing Department is to promote NSRI as

- a cause that proves itself trustworthy through service excellence, genuine good intentions, humility and selflessness, uncompromising corporate governance.
- a cause that people believe in, actively support and a cause that people aspire to be involved with.

Our **DVD** includes four cameos on one disk:

- "It's what we do" was produced by NSRI volunteers, giving you a firsthand experience of life as a rescuer. Real life stories and interviews with volunteers will make you smile and give you goosebumps.
- "To Save the Life of a Child" tells the story of the NSRI's WaterWise Academy.
- "Volunteers" is a very personal view into the world of a volunteer, kindly donated by the production company Sea Monster.
- "Break the Grip of the Rip®" is essential viewing for any visitor to our coastline. This clip is just 6 minutes long but explains how to spot rip currents and what to do when someone is in trouble.







# SEA RESCUE

NSRI'S OFFICIAL NEWS MAGAZINE

**PORT ALFRED CREW ASSIST DURING HEAVY FLOODS**

**RIVER RESCUE FOR RICHARDS BAY VOLUNTEERS**

**RESCUE 15 LAUNCHES AFTER A LONG JOURNEY**

**SA SALVAGE MASTER ON COSTA CONCORDIA TEAM**

**Sea Rescue**  
NATIONAL SEA RESCUE INSTITUTE

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First name:

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Select:

Archives

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Wave Watch

**Two KZN Chinese lantern false alarms:**  
A false alarm was reported on 23rd July 2013 from the coast of KZN. The alarm was reported to be a Chinese lantern. The alarm was reported to be a Chinese lantern.

**Recent Posts**

**GORDONS BAY - 2 jets - 1000m...**

**PORT ST JOHNS - Jet - 1000m...**

**EASTERN CAPE - Surf - 1000m...**

**DURBAN - vehicle accident in Durban...**

OUR PARTNERS

Platinum membership is an exclusive opportunity. Participants in limited to four partners at any one time. Membership is open as a long term partnership and is non-transferable upon expiry.

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THE SANLAM SKIPPER'S GUIDE FOR SMALL VESSEL SEAMANSHIP

Sea Rescue

was R70

**NOW R50**

includes a free year's NSRI membership.

For details of how to order visit

**NSRI SKIPPER'S GUIDE**

# media

The Media Department continues to ensure that we distribute honest, relevant and immediate news to all media channels through our dedicated spokesman. Stories are enhanced through the dramatic photographs and video footage that accompany our media releases.

The Sea Rescue magazine features heroic stories of real-life rescues written in such a way that you feel you were right there on the boat with them. Twice winner of the coveted PICA award for publishing excellence – it is full of captivating and heartwarming images and is well loved by our 52 000 subscribers.

Ogilvy produces pro-bono **advertising** campaigns for print, radio, TV and billboards. By giving them the freedom to be creative, we are blessed with award winning work.

Our **website**, designed by PlusPlusMinus, is in a blog format which means that all content is managed by ourselves. News items are posted up immediately with updates as the search and rescue unfolds. Comment fields enable our supporters to engage in dialogue with the rescuers and to leave personal messages of hope or condolences to the families. This dynamic medium, together with our **Facebook pages** ensure that all our volunteers and supporters feel included and informed.

Our **Small Vessel Seamanship Guide** is sponsored by SANLAM and is set out in an easy to use questions and answer format. It covers the entire syllabus for the SAMSA small vessel certificate of competence and has proved most popular with candidates preparing for the national skippers' examinations.



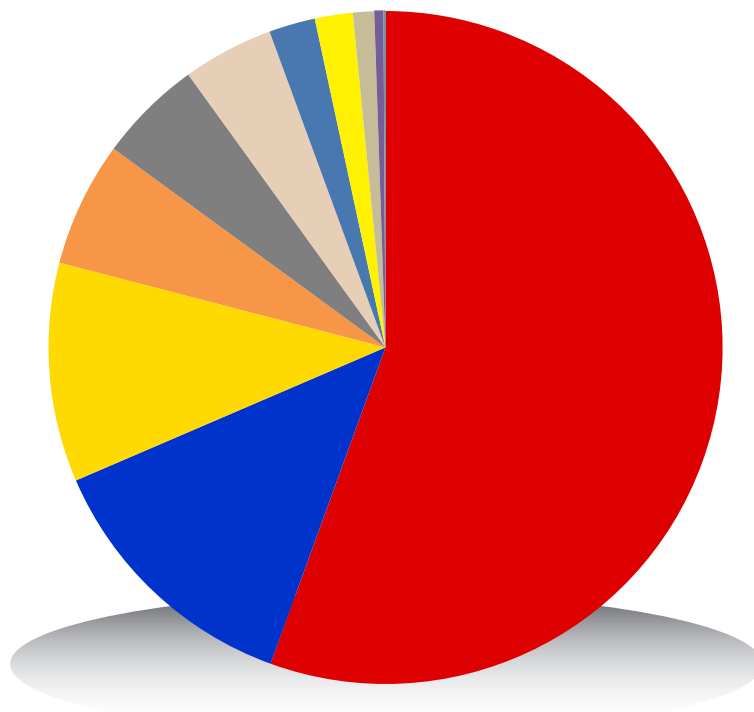
# income streams

NSRI is an expensive operation to run. Our rescue boats and vehicles must be kept in top condition, as invariably they respond to emergencies in the worst weather, when everyone else is battering down the hatches. Since our rescue crews are volunteers, we save a salary bill in excess of R275 million each year.

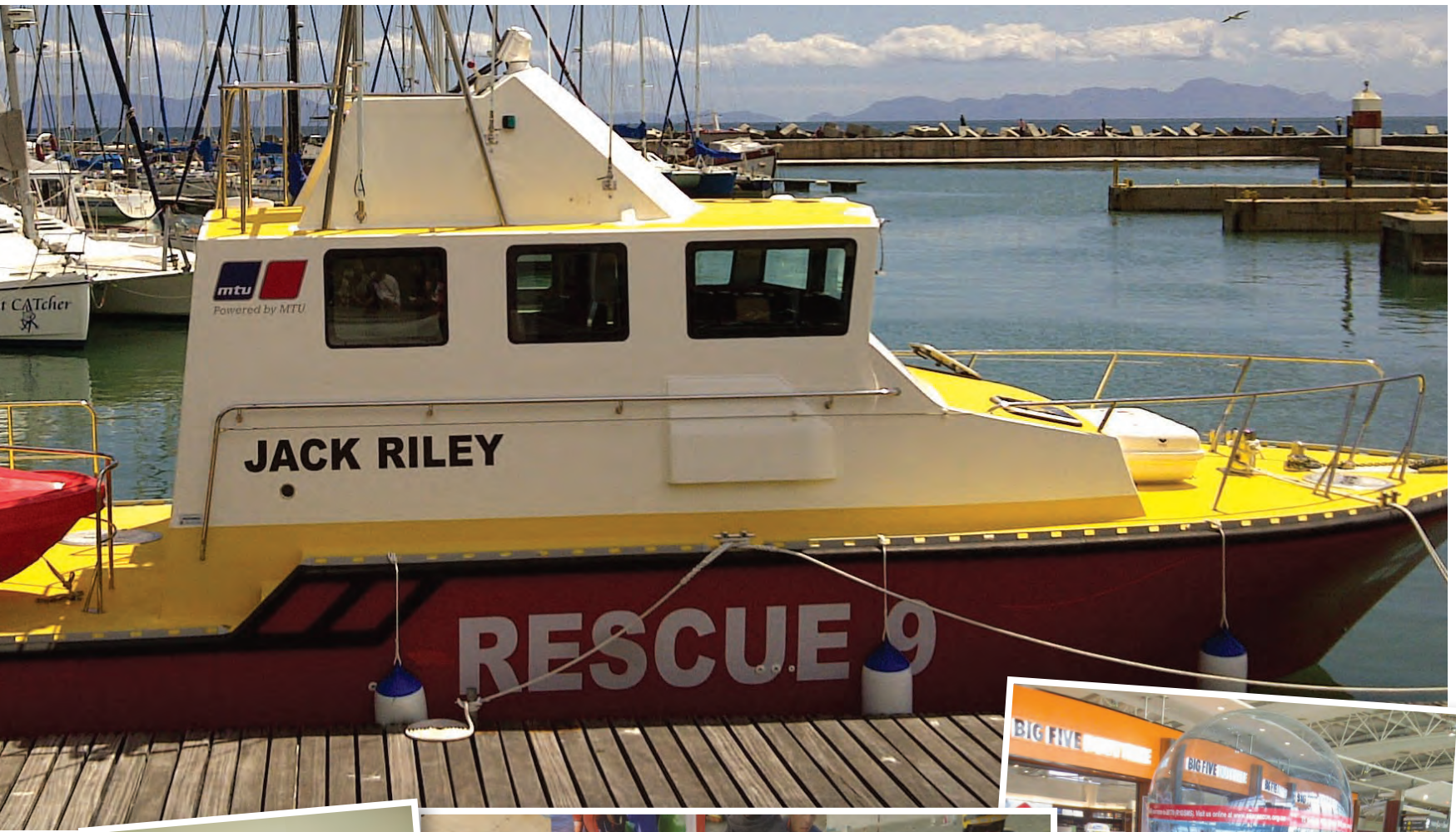
All donations to NSRI are spent on rescue equipment, crew training, bases, fuel and maintenance. Our donors are invited to earmark their donation for a specific project or for their local rescue base. Head office expenses are funded separately by our corporate Platinum Partners and interest on investments.



Income Streams 2012/13



■ Individuals	56%
■ Interest Received	13%
■ Corporate Funding	11%
■ Other	6%
■ Legacies	5%
■ State	4%
■ Trusts	2%
■ Events & Branded Goods	2%
■ Shipping Levies	1%
■ Collection Boats	0%
■ Fuel Sponsors	0%





NSRI's Mark Hughes, Leighton Greene who won R100 000 and MC Corné Kriege

## Monthly Draw Winners

### April 2013

Mr C Honiball, Somerset West  
 Mr C Parsons, Cresta  
 Dr K Perrett, Hilton  
 Mr A Pooley, Cresta  
 Mr R Duraan, Newlands

### March 2013

Mrs Y Mouton, Briza Est  
 Mr W Cupido, Crawford  
 Mr S van der Merwe, PE  
 Mr J Mento, Rondebosch  
 Mrs I Overton, Betty's Bay

### February 2013

Mr L van Niekerk, Vredenburg  
 Miss S Crous, Paternoster  
 Mr R White, Providentia  
 Mrs M Niemandt, Villiersdorp  
 Mrs E Bondesio, Paarl

### January 2013

Mr W Muller, Mossel Bay  
 Mr M Ristow, Greenfields  
 Mr L Teixeira, Bredasdorp  
 Mrs C Joubert, Mossel Bay  
 Mr R Roulstone, North End

### November 2012

Mr D Unite, Lansdowne  
 Mrs M Upton, Plettenberg Bay  
 Mr T Goddard, Morgans Bay  
 Mr P Reid, Malmesbury  
 Mr C Gunton, Vincent

### October 2012

Mrs D Botes, Riverfield  
 Mr A Booth, Beacon Bay  
 Mrs A Reis, Mossel Bay  
 Mrs P Symington, Lyttelton  
 Mr J Richter, Fairland



# incentivised giving

R50 per month bought 2 tickets in our monthly draw. There were five monthly cash prizes of R10 000 each and an annual grand prize draw of R100 000.

A ticket of R550 bought one entry into the Double Mitsubishi Draw. Tickets were limited to 26 000, so the chance of winning was excellent.

First prize was TWO Mitsubishi vehicles, second prize was a Gemini Waverider 470, and third prize was a trip to watch the Spanish Grand Prix.

*To view 2013's prizes, go to [www.nsri.org.za/ways-to-support-us/pajero-competition](http://www.nsri.org.za/ways-to-support-us/pajero-competition)*



NSRI's Mark Hughes with second prize winner Lesley Waterkeyn and her new Gemini RIB and Honda engine

## September 2012

Mr M Agar, Newton Park  
Mr W Wehmeyer, Kempton Park  
Mr A Cairns, Zwaanswyk  
Mr A Human, Glenmore  
Mrs A Lombard, Cresta

## August 2012

Mr C Warren, Stutterheim  
Mr A Ponton, Witbank  
Mr G Nicholls, Hout Bay  
Mr K Harmse, Rant-en-dal  
Mr V Oschmann, Hout Bay

## July 2012

Mr M Blagus, Oranjezicht  
Miss C Broodryk, Richards Bay  
Mrs C Cloete, Wilderness  
Mr D van Zyl, Stellenberg  
Miss M Yates, Namibia

## June 2012

Mr J Behr, Kleinmond  
Mrs C Sajoe, Rowallan Park  
Mr G Horrmann, Amalinda  
Mrs L Overall, Lakeside  
Mrs S de Klerk, Upington

## May 2012

Mr S Harries, Claremont  
Mr W Werwey, George  
Ms H Felix, Goodwood  
Mr R Field, Northcliff  
Mrs V Reynolds, Northmead

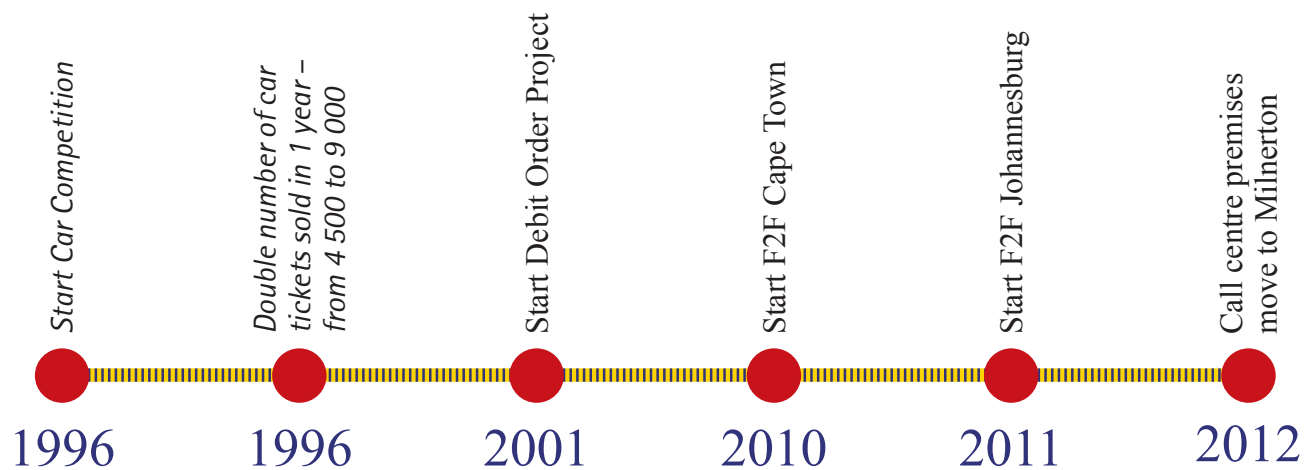
# incentivised giving

Personal relationships are very important to us and we sign up new donors through a one on one personal interaction by phone call or a personal conversation at our promotion stands in shopping malls.

Our donor loyalty is extremely high. On Car Competition we still have donors on-board who bought the first tickets released in 1996.

On debit order we still have our founder Shore Crew Members from 2001 still faithfully donating to us.

Our Face2Face teams visited 79 shopping centres/expos in the past year.





MC Corné Kriege, winner JB Wiese (proxy for JJ Fourie) and NSRI's Mark Hughes

## Car Competition Winners

1998	Yusuf Meyer	2002	M Vermaak	2006	Brian Mossig	2010	Johan Van Rensburg
1999	Eugene Rorich	2003	Martin Jooste	2007	Willie Deetlefs	2011	Trevor Wishart
2000	Denzil Bourne	2004	Marc Geerkens	2008	David Lacey	2012	Jacques Fourie
2001	A H Martin	2005	Colin Liesenberg	2009	Michael Tyszowiecki		



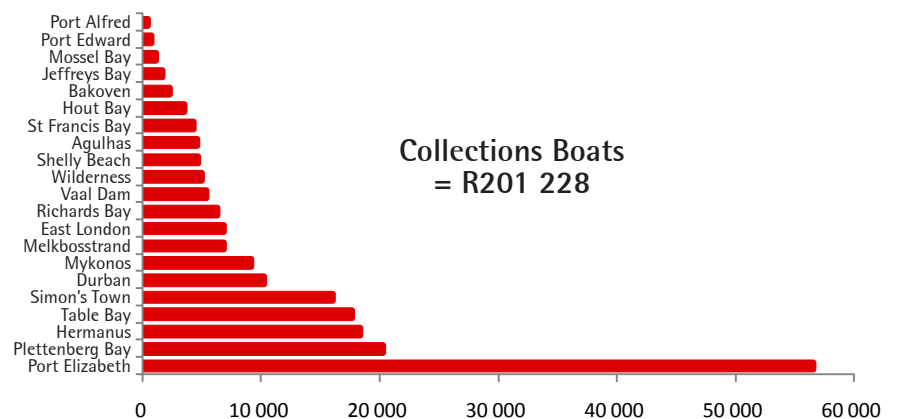
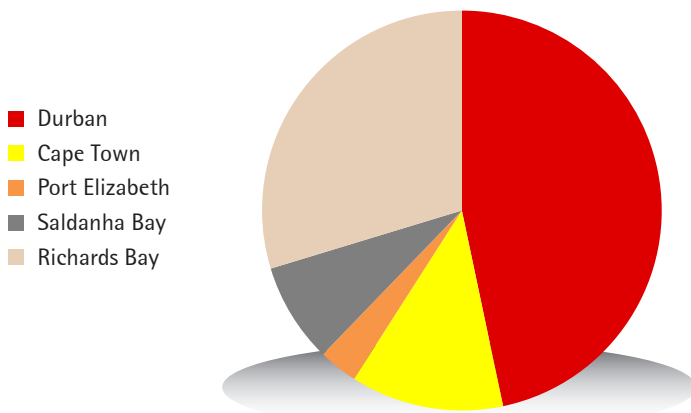


# big ships & little boats

Ships that dock at South African ports pay NSRI a voluntary shipping-levy of R125 at their first port of call. This year a total of R553 547 was collected, which translates to 4 428 ships. Most shipping agents are very good to us and collect this money on our behalf. Sadly not all shipping companies pay this voluntary donation.

Our little plastic collection boats that are moored at till points in shops around the country brought in a grand total of R201 228 this year. We extend our heartfelt thanks to the kind store owners who allow us to place these boats, to the kind hearted shoppers who drop in their change and to our team of dedicated "boat collectors" who do a sterling job of building up a personal relationship with the stores, emptying the boats regularly, counting the money and banking it and then taking the time to report back to the stores on how their boats are faring.

Shipping Levies - 2012/13  
R553 547



# Life boat Circle



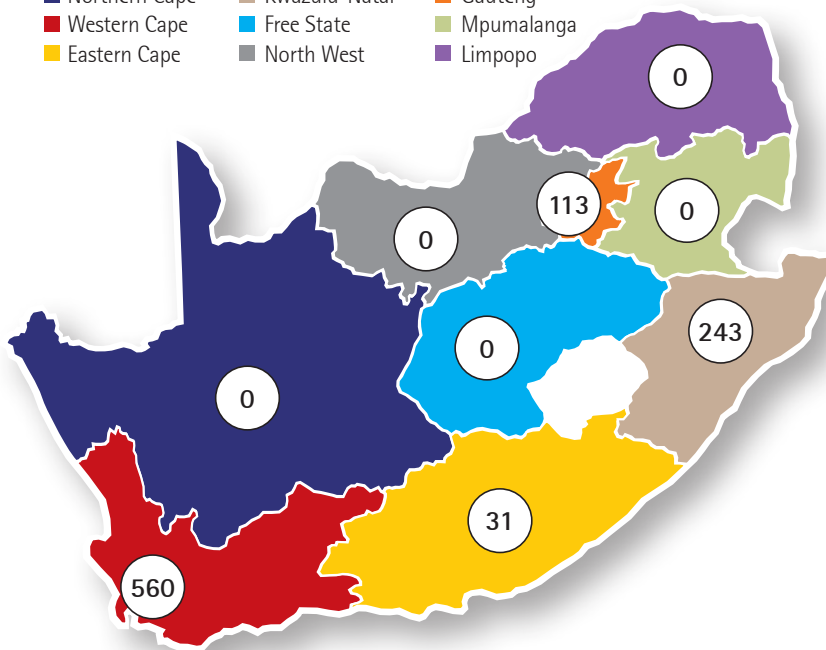
NATIONAL SEA RESCUE INSTITUTE

NSRI's Life boat Circle is the society for retired supporters. Membership is free. Members are invited to leave an estate-duty-free legacy to NSRI and are then acknowledged as bequestors.

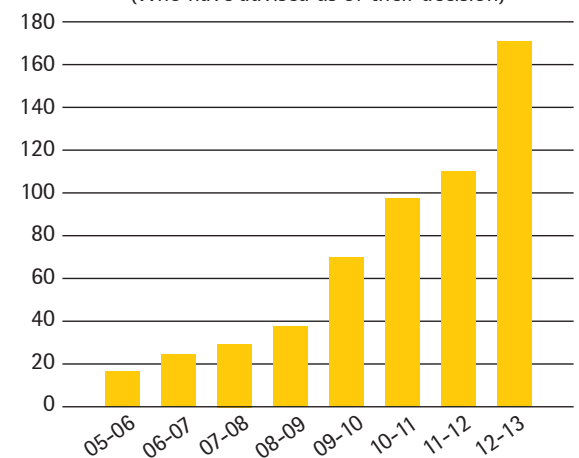
A bequest officer is a half day position and the primary function is to nurture relationships with bequestors and to seek out new members for the Life boat Circle. The modus operandi is home visits, talks to clubs and societies and tea-and-tour functions at rescue bases.

## Life boat Circle Membership = 947

- |                 |                 |              |
|-----------------|-----------------|--------------|
| ■ Northern Cape | ■ Kwazulu-Natal | ■ Gauteng    |
| ■ Western Cape  | ■ Free State    | ■ Mpumalanga |
| ■ Eastern Cape  | ■ North West    | ■ Limpopo    |

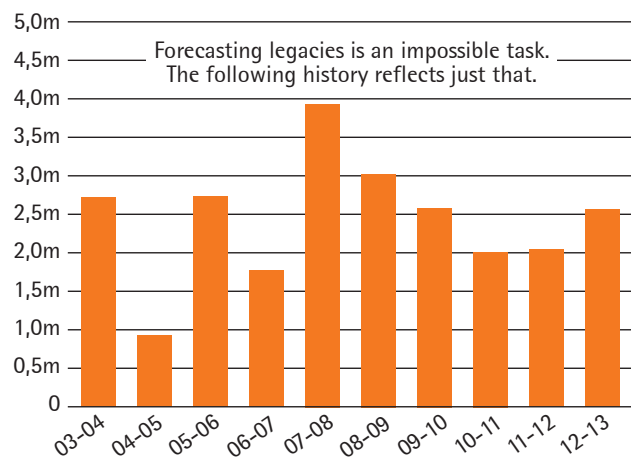


**Bequestors**  
(Who have advised us of their decision)

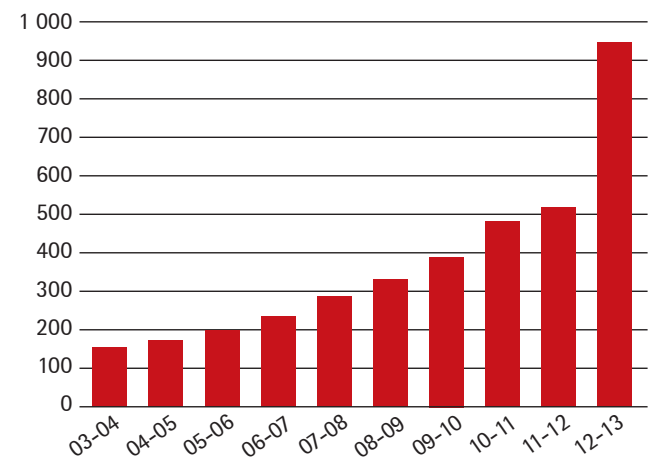




Legacies



Total Life boat Circle Membership





A photograph of a long, weathered wooden pier extending from a sandy beach into the ocean. The pier is supported by numerous wooden posts and has a simple railing. The water is a clear, light blue, and the sky is a deep, clear blue. The overall scene is peaceful and coastal.

## Sea Fever – John Masefield

I must go down to the seas again, to the lonely sea and the sky,  
And all I ask is a tall ship and a star to steer her by;  
And the wheel's kick and the wind's song and the white sail's shaking,  
And a grey mist on the sea's face, and a grey dawn breaking,

I must go down to the seas again, for the call of the running tide  
Is a wild call and a clear call that may not be denied;  
And all I ask is a windy day with the white clouds flying,  
And the flung spray and the blown spume, and the sea-gulls crying.

I must go down to the seas again, to the vagrant gypsy life,  
To the gull's way and the whale's way where the wind's like a whetted knife;  
And all I ask is a merry yarn from a laughing fellow-rover,  
And quiet sleep and a sweet dream when the long trick's over.





# chairman's report

The past year has again been a successful one for Sea Rescue. We continue to benefit from the enormous support we receive from the public and the generosity of our donors and sponsors. We were able to finance our operating expenses and asset replacement program despite the ongoing very challenging economic conditions.

The past year has also been one of change for the Institute. Your board has been restructured into two boards: -

A Governance Board that will focus on corporate governance, compliance and the financial sustainability of the organisation.

An Operations Board that will focus on our mission - Saving Lives on South African Waters and provide support to the operations team at HQ and our bases around the country.

The Committees of the board play an increasingly important role in providing support to the Governance board and meet on a regular basis. My thanks and appreciation to:-

Ivor Sindler - Chairman of the Audit Committee. Ivor has played a major role in ensuring that the accounts before you today can be relied upon and that we have effective internal control over our donations and expenditure. He oversees the scope of the external audit and I am pleased to report that again we have a set of unqualified accounts with no matters of emphasis.

Girish Gopal - Chairman of the Risk Committee. Girish has recently relocated to Brazil with ACSA and is replaced by Deon Cloete, General Manager of Cape Town International Airport. Welcome Deon, and my thanks to Girish for embedding a risk management process within the organisation and your service on the board.

Hennie Taljaard - Chairman of the Remuneration Committee. Hennie will be retiring at this year's AGM after being a member of the board and the immediate past Chairman. Sincere thanks to Hennie for his support throughout the years.

Howard Godfrey - Chairman of the Awards Committee. Subsequent to the year-end we have decided that it would be more appropriate for the Awards Committee to be a committee of the Operations Board.

Bernard Osrin - Chairman of our Investment Committee. This new committee oversees our treasury function and has been instrumental in establishing the investment trust for the exclusive benefit of Sea Rescue.

We have registered a new Memorandum of Incorporation (MOI) in compliance with the Companies Act of 2008 and have also taken all the required steps to ensure compliance with King III. Chris Wilson has played an important role in ensuring that we are compliant as well as adhering to a high standard of corporate governance. My sincere thanks to Chris and Kilgetty Statutory Services (Pty) Ltd - you have certainly gone the extra mile for us.

Another significant change for the organisation is the retirement of Ian Wienburg at this year's AGM. Ian has been with Sea Rescue as a rescue volunteer and as CEO for the past twenty years, and today hands over to Dr Cleeve Robertson.

Words cannot describe the enormous contribution that Ian has made to the journey from where we were twenty years ago to where we are today. A long and challenging road, from the verge of bankruptcy, to a sustainable not for profit organisation. You only need to look at the content of this Annual Report to understand how far we have progressed under Ian's leadership. Ian, thank you for your commitment to Sea Rescue and to Cleeve, our very best wishes.

Fortunately Ian has agreed to remain with us in a consulting capacity for the next three years and will focus on fundraising through special projects.

In closing, we are in good shape but still face challenges. We must never become complacent or underestimate the culture of volunteerism that has underpinned our ability to save lives on South African waters. My thanks to all of you involved in ensuring that we have the funds, the bases, the boats, the systems and most importantly thank you to the brave crews that carry out our rescues at all times of the day and night and in all weather, often putting their own lives in danger.

I remain  
Yours sincerely  
**Peter Bacon**



# operations board chairman's report

Strategic changes have taken place since the 2012 AGM, involving the splitting of the Governance board and the changing of the NOTC (National Operations and Technical Committee) into the Operations Board.

The past year has had its challenges, one being the increase in the cost of fuel. It is anticipated that fuel prices will continue to rise due to the serious weakening of the rand, and will remain a challenge to manage in the future.

Crew safety and crew training remain a high priority. Plans are in place to employ part time Regional Training Officers to improve the level of proficiency and maintain standards across the organisation. We are looking at a high quality lifejacket which is self inflating and is best suited for the rescue environment. Bureaucracy and red tape are unfortunately hindering the process in getting the necessary approvals.

In the challenging financial situation in which we find ourselves, it is becoming more difficult to maintain our assets in tip top condition. We will always ensure that our crews have the best possible equipment to perform the task at hand.

## **New Craft Launched**

New Rescue Runner "Transnet National Ports

Authority Rescuer One" Station 4 Mykonos  
New 6.5m "Rotarian Schipper" Station 2  
Bakoven  
New 7.3m "Leonard Smith" Station 14 Plett  
Refurbished 10m Station 15 Mossel Bay

## **Craft refits**

"Eikos Rescuer I" (5.5m) Station 21 St Francis  
"Spirit of Freemasonry" (5.5m) Station 4 Mykonos  
"Grand West CSI" (5.5m) Station 16 Strandfontein  
"Spirit of the Vines" (6.5m) Station 18 Melkbos  
"Megan II" (7.3m) Station 5 Durban  
"Albie Matthews" (7.3m) Station 8 Hout bay  
"Spirit of St Francis" (8.5m) Station 21 St Francis  
"Nadine Gordimer" (10m) Station 8 Hout Bay  
"Eikos Rescuer II" (10m) Station 5 Durban

## **Buildings**

### Kommetjie

After a protracted period of sixteen years – still no agreement has been reached. We remain ever grateful to Vernon van Eeden who has given us a home alongside the local Shell service station so that we are able to serve the community.

### Yzerfontein

Tenders came in for this building project way above budget. This necessitated changes to the plans. It is anticipated that by this time next year the building will be complete.

### Port Elizabeth

Tenders have been called for and it is anticipated that by the next AGM the boat house upgrade to house the 10m Spirit of Toft out of the water should be complete with a slipway.

## **AIS**

We are now adding AIS capabilities to our larger rescue boats when we do refits; an electronic navigational aid to improve rescue craft safety at sea, which can track all craft fitted with AIS equipment and enables us to track our rescue boat from the rescue base.

I wish to thank the members who served on both the NOTC and the Operations Board for volunteering their time and expertise to ensure that Sea Rescue is in good standing and that the crew are equipped to carry out their task of saving lives, with confidence.

Our crew continue to be plagued by false alarms with good intentions as a result of Chinese Lanterns which are set off on beaches around the country. Well meaning members of the public are unable to distinguish these lanterns from flares.

## **Rob Stirrat**





# ceo's report

On the financial side we have had a fantastic year. Almost every fund raising project has improved on last year's figures. Despite the economy, we have more donors than ever before and each donor is giving more money than ever before. Our supporters have opened their hearts with great enthusiasm enabling our volunteers to save more lives.

Our outbound call centre and Face2Face marketing teams are doing exceptionally well. Our team of fundraisers is growing and we are launching two more Face2Face teams in Gauteng.

On the advertising side, Ogilvy and Velocity produced an exquisite TV/cinema ad *pro bono*. It is always humbling for us to see that everyone, from the actors to the cameraman to the caterer worked on the project at no charge. Thank you also to the press who continue to tell our stories and to assist us with public education.

This year we hosted our first ever Training Conference. The theme was crew safety and rescuers from around the country gathered together to share their knowledge and experience. The conference was a great success and our Station Commanders and training officers left enthused and energised to implement some of our new programmes.

Our WaterWise Academy has taught almost 300 000 children what to do in an emergency and how to start basic bystander CPR while they wait for the ambulance to arrive. Our educators really pour their heart into their work and it shows. The youngsters are all eager to have the opportunity to practice their new skills on our dummy and when we return a year later, they can recite the rhymes and emergency number that we have taught them.

And now I step down as CEO but I am confident that my team will keep up the momentum and support Cleeve in taking the organisation to new heights.

Thank you to all the fantastic volunteers, their families and their employers – I know how a 2am call-out impacts your lives, and I know how crucial your support systems are. Thank you to all the Station Commanders, their deputies and their management teams. We have never, ever had to call and check up on you. Thank you for your selfless dedication and your commitment which goes far beyond what anyone realises. Thank you most of all for making Sea Rescue feel like a family business.

Thank you to all our wonderful supporters who believe in the work that we do and so generously support us. Thank you to the dear friends who

write us personal letters and who send us Christmas cards each year. Thank you to our competition winners who shriek with joy when they hear that they have won a prize.

Thank you to my colleagues from rescue organisations around the world who have shared their knowledge and expertise. Thank you to our board members, our auditors and Chris Wilson, our company secretary; who keep us squeaky clean and ensure that we practice good stewardship. Thank you to my staff, many of whom have worked with me for the full 20 years. Thank you to our Honorary Life Governors for their sage advice.

Thank you to my executive team Mark Koning, Mark Hughes and Meriel Bartlett for your friendship, your commitment and your enthusiasm. And finally thank you to my faithful and hardworking PA, Krista, thank you for always being there for me and for always going the extra mile, I could not have coped without you.

I have had the best job in the world and I am very proud to be part of the team.

**Ian Wienburg**

# sars & bee

Sea Rescue has always been non-racist and non-sexist, right from the early days. Even under apartheid, NSRI would bring all the casualties back to shore and from there they would be transferred in racially divided ambulances and taken to racially divided hospitals. Today, we are audited to comply with various laws – but our mandate remains the same. We are not concerned about your status, gender, colour or creed. If you need help – we will be there to save you.

All donations to Sea Rescue and WaterWise Academy, whether in cash or gift-in-kind, afford donors:

- points for their BBBEE scorecard (since more than 75% of our beneficiaries are "per definition black")
- as well as a tax rebate (since we have been afforded special SARS 18A status)

## APPROVAL IN TERMS OF SECTION 18A: NATIONAL SEA RESCUE INSTITUTE

NSRI has been approved for purposes of section 18A(1) of the Income Tax Act and donations to the organisation will be tax deductible in the hands of the donors in terms of and subject to the limitations prescribed in section 18A of the Act.

Note: SARS rebates are not available for entry fees to an event or competition – only for donations.



## STATEMENT OF COMPLIANCE WITH CODES OF CONDUCT OF BROAD-BASED BLACK ECONOMIC EMPOWERMENT (BBBEE) – CODE SERIES 700 SOCIO-ECONOMIC DEVELOPMENT (SED)

SED is one of the seven elements of a BBBEE scorecard focusing on the extent to which an organization carries out initiatives intended to uplift the South African society.

A donation to SEA RESCUE or WATERWISE Academy can attract BBBEE points under the SED category (code 700).

At Sea Rescue we undertake both pro-active and reactive measures to avoid drowning and save lives. WaterWise teaches water safety and CPR as preventative measures to drowning.

Our rescue operations and educational programmes benefit all South African citizens, and are compliant with the BBBEE codes of good practice. In particular,

more than 75% of beneficiaries are "per definition black" and we support the objectives of broad-based BEE.

As such, our organisation is compliant with the requirements set out in the Act and this has been verified by the auditors Mazars.

The factual findings report is available on request by either contacting the NSRI head office [info@searescue.org.za](mailto:info@searescue.org.za) or Moores Rowland directly.





# statement *on* corporate governance

for the year ended 31 March 2013

The National Sea Rescue Institute of South Africa is a Non Profit Company in terms of the Companies Act 71 of 2008 and is fully committed to applying sound corporate governance principles in accordance with the highest global and local standards.

Voluntary governance codes applicable to the non-profit sector have been established in South Africa and the King Code of Governance for South Africa is generally accepted as the source document for what constitutes sound governance.

The Institute of Directors recently issued a Practice Note in June 2013 providing guidance to Non Profit organisations on how to apply the specific principles of King III.

To this end, the Institute continues to adapt the Institute's policies and processes to demonstrate sound corporate governance in order that it continues to build the reputation of the Institute so that it is able to source sustainable funding to facilitate the achievement of the Institute's objectives.

In line with the "apply or explain" approach set out in the King III Report, the Directors will continue to state the extent to which good corporate governance principles are applied in the Institute. The Board does not consider this a static responsibility and the Board will therefore continue to ensure ongoing compliance in line with developments in corporate governance in South Africa and internationally.

## administration

### Governance Board

Peter Bacon (Chairman), Ian Wienburg (MD & CEO), Meriel Bartlett (Executive Director: Organisational Support), Mark Hughes (Executive Director: Operations), Mark Koning (Financial Director), Nontsindiso Kunene, Girish Gopal, Rob Stirrat, Hennie Taljaard, Viola Manuel, David Robins.

The National Sea Rescue Institute's non executive directors are all unpaid volunteers.

**Company Registration Number:** 1967/013618/08 | **NPO number:** 002-870 | **VAT Registration Number:** 4920114818

**Auditors:** Cecil Kilpin & Co, Nils Nyback – Partner, 1 Waterford Mews, Century Boulevard, Century City, 7441

**Company Details:** Telephone: +27 21 434 4011 | Facsimile: +27 21 434 1661 | E-mail: [info@searescue.org.za](mailto:info@searescue.org.za) | Internet: [www.searescue.org.za](http://www.searescue.org.za)

# operations board members



Rob Stirrat



David Knott



Dave Roberts



Mike Elliot



Eddie Noyons



Clive Shamley

# non-executive directors *on the* governance board



Peter Bacon



Nontsi Kunene



Viola Manuel



Rob Stirrat



David Robins

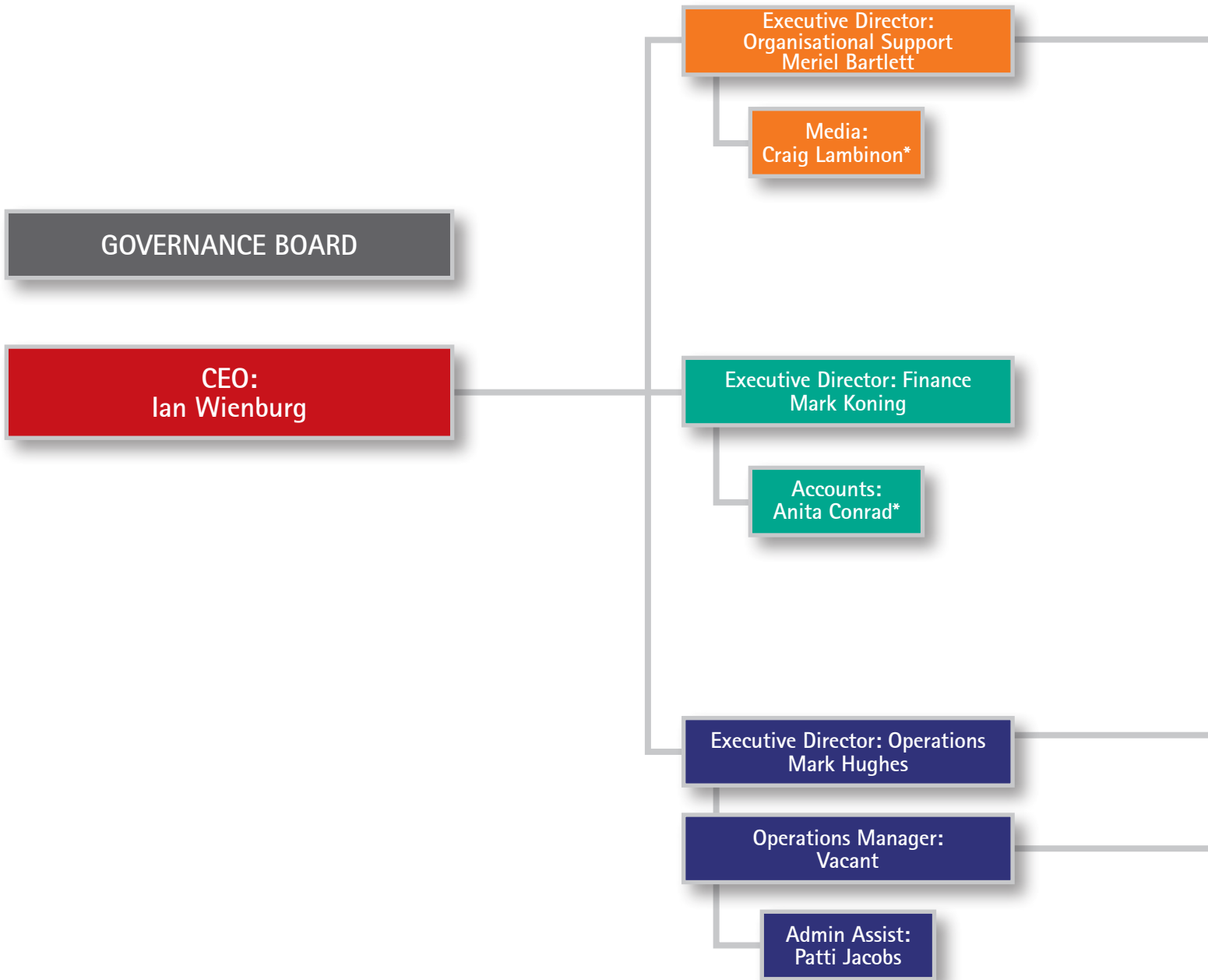


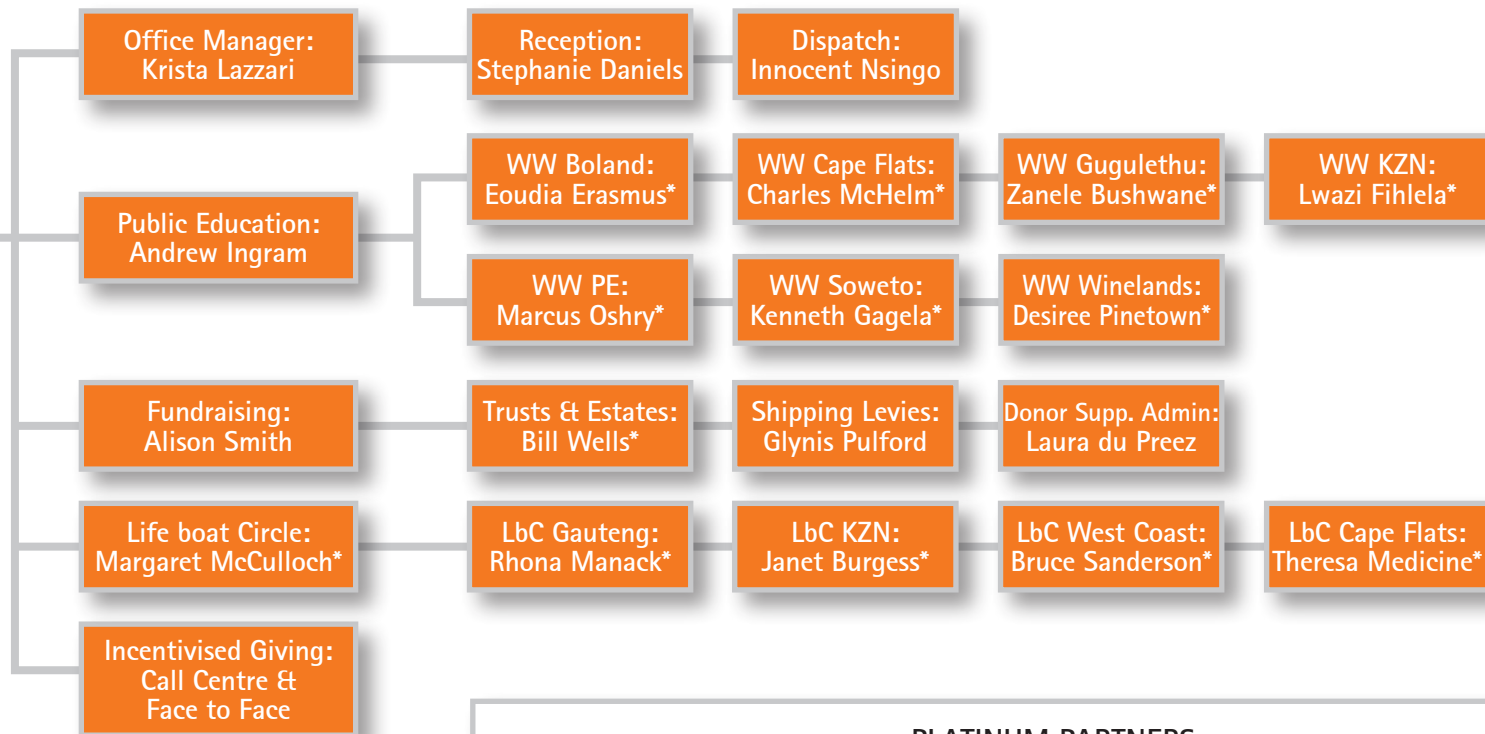
Girish Gopal



Chris Wilson\*

\* Company Secretary (*pro-bono*)

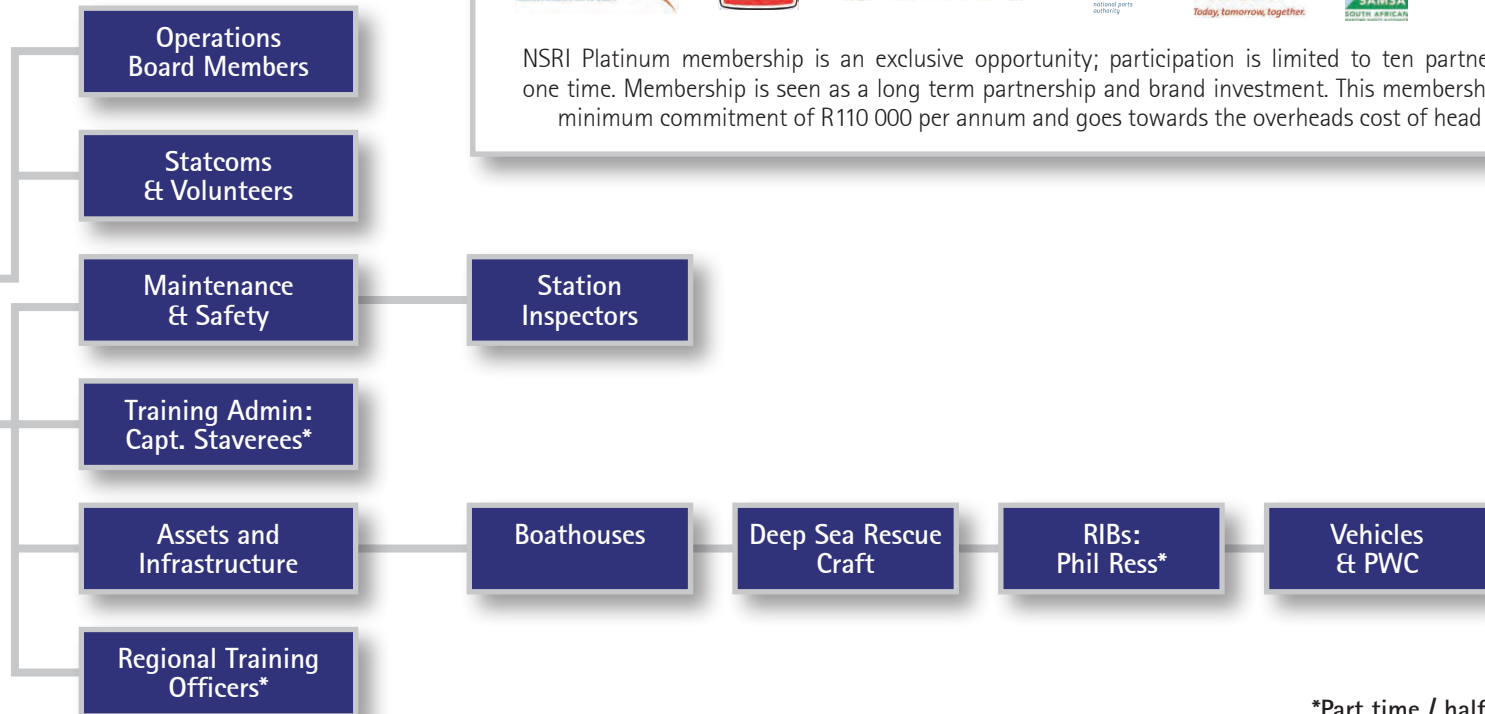




### PLATINUM PARTNERS



NSRI Platinum membership is an exclusive opportunity; participation is limited to ten partners at any one time. Membership is seen as a long term partnership and brand investment. This membership fee is a minimum commitment of R110 000 per annum and goes towards the overheads cost of head office.



\*Part time / half day positions

# board *of* directors

The majority of the Directors are Non-Executive and are elected in terms of the Institute's Memorandum of Incorporation. The Memorandum codifies the Board's composition, appointment, authorities, responsibilities and processes and sets out the fiduciary duties and roles of each Director.

In terms of the Memorandum of Incorporation, the Board shall comprise of the following:

- The Ex Officio Directors;
- The Chairman of the Operations Board;
- 8 Independent Non-Executive Directors;
- Any additional Director so appointed by the Board.

As at 31 March 2013, the Board comprised 11 Directors who meet regularly, retain effective management over the affairs of the Institute and monitor management. The Institute will continue to strive to select new members of the Board who are able to make fresh contributions to the Institute.

The Chairman of the Board is Mr Peter Bacon and the Chief Executive Officer is Mr Ian Weinburg. The roles are separate to ensure that no single Director can exercise unfettered powers of decision-making.

It must be highlighted that Mr Ian Weinburg will be retiring as the Chief Executive Officer on 31 August 2013 and Dr Cleeve Robertson will be appointed on 1 September 2013.

The Board deliberates over a range of key issues to ensure proper direction and management of the Institute. The Chairman provides the Board with leadership and guidance and encourages healthy debate on all matters requiring the Board's attention and obtains optimum input from the other Directors.

Within defined levels of authority, the Chief Executive Officer has the responsibility to implement all decisions by the Board. Furthermore, he is accountable to the Board for the effective functioning of the Institute within Board-determined policy guidelines.

The Board meets at least four times a year with additional ad-hoc meetings convened when required. Directors are comprehensively briefed well in advance of these meetings to facilitate meaningful deliberation and contribution. Where possible the Board aims to unanimously approve Board decisions.

All Directors have unhindered access to all company records, information, documents and property. All Directors are entitled to seek independent professional advice on any matters pertaining to the company where they deem this to be necessary, at the expense of the Institute.

# board process

## Annual evaluation

The Directors are assessed on an annual basis.

## Annual General Meetings

Board members are encouraged to attend the Institute's Annual General Meetings in order to promote meaningful interaction with all stakeholders. Attendance by all Board committee chairmen is mandatory.

The Annual General Meeting has the purpose of:

- receiving and considering the annual financial statements for the past year and the report of the Chairman, Chief Executive Officer and Chairman of the Operations Board on the business of the Institute and the auditors report;
- the appointment and fixing of the remuneration of the auditors;
- announcing the result of the election of members to the Board of Directors for the following year; and
- the consideration of any other matter of which due notice has been given.

Minutes of procedures and resolutions at all meetings are available to the members should they so require.

## Rotation of the Board – Non executive Directors

According to the Memorandum of Incorporation, one-third of the member elected Directors are required to retire at each Annual General Meeting. Being eligible, these Directors may be re-elected.

## Nominations and appointments

The Board is responsible for appointing new Directors in a formal and transparent process, with the Board as a whole being responsible for approval. Nomination as a Director shall be in writing and shall be signed by the nominee and any one voting member of the

Institute and accepted in writing by the signature of the candidate in question. The CEO assumes responsibility for the informal but comprehensive induction programme which provides new appointees with a comprehensive strategy and operational briefing including copies of the most recent financial results, budgets as well as management accounts. Some of the documents that are distributed to the Directors include the annual report, Memorandum of Incorporation, the Board charter, Board Committee Terms of Reference, declaration of interest forms, the rights and duties of directors, the risk report and the strategic plan.

## Remuneration of Directors and members of Committees

The Independent Non-Executive Directors and Board Committee members receive no remuneration. Executive Directors shall be entitled to such remuneration as is agreed from time to time by the Remuneration Committee.

## Conflicts of interest

All Directors are obligated to disclose any conflict or potential conflict of interest at Board and Board Committee meetings.

## Company secretary

The Institute does not deem it necessary to appoint a full-time Company Secretary. The CEO with the guidance of Kilgetty Statutory Services (Pty) Ltd is responsible for ensuring compliance with relevant legislation and regulations. He is further responsible for continually updating the Board on legislative and/or regulatory developments. Due to some Independent Non-Executive Directors also being Non-Executive Directors of public entities listed on the Johannesburg Securities Exchange, these Directors are regarded as being more aware of Corporate Governance practices and requirements than the general director.

# board committees

In order to effectively discharge its duties and responsibilities, the Board has a number of committees that attend to specific aspects of the Institutes' affairs. Certain committees also co-opt specialists, who are not members of the Institute to assist in their deliberations. Senior members of staff attend, but are not members of the committees.

The Board of Directors recognise that they are ultimately accountable and responsible for the performance and the affairs of the Institute and that the use of these delegated authorities in no way absolves the Board of the obligation to carry out its duties and responsibilities. The external auditors are given unrestricted access to the Chairman and members of the Board and attend all meetings of the Audit Committee. The Board is of the opinion that its interest, and those of the Institute, are suitably served by retaining the auditors to fulfil this function.

## **Audit Committee**

The Audit Committee is chaired by Mr I. Sindler. This Committee considers matters pertaining to good corporate governance arising from the Institute's business, covering areas such as internal controls and audit.

## **Human Resource and Remuneration Committee**

The Board has decided to combine the Nomination and Remuneration Committee into a single Board Committee. This new Committee will assist the Board to consider nominations received from members and short list them for the board and ensure the remuneration of the Ex-Officio Directors is fair and reasonable.

## **Risk Committee**

The Risk Committee is chaired by Mr Deon Cloete. This Committee is responsible for identifying and alerting the management of all operational, reputational and financial risk.

# internal control & risk management

## Internal Control

The Institute maintains systems of internal control over operations, regulatory compliance as well as the safeguarding of assets against unauthorised use or disposition.

Systems are designed to provide reasonable assurance to the Institute's management and Board regarding internal control, the preparation of reliable published financial statements and the safeguarding of the Institute's assets.

Any identified deficiencies in the system of internal controls are corrected immediately to improve these systems. An effective internal control system can provide only reasonable, but not absolute, assurance with respect to financial statement preparation and the safeguarding of assets.

Therefore, inherent limitations to the effectiveness of any system of internal control exist, including the possibility of human error and the circumvention or overriding of controls. Furthermore, effectiveness of an internal controls system changes with circumstances. The Audit Committee regularly receives reports on and reviews the effectiveness of internal controls and the exercise of delegated authority.

As part of an internal audit during the year, an assessment of various internal control functions across the Institute was carried out and found acceptable. No major deficiencies were identified.

## External Audit

It is the responsibility of the external auditors, Cecil Kilpin & Co to report on whether the annual financial statements are presented in compliance with International Financial Reporting Standard (IFRS). They perform an assessment of internal controls as part of

the audit, but the preparation of the annual financial statements remains the responsibility of the Directors.

Where the external auditors are appointed for non-audit purposes, such as tax compliance services, the Audit Committee must approve these services prior to providing such pre-approval in line with anti-conflict guidelines designed to maintain independence, and ensure these are in line with independence requirements.

## Internal Audit

The internal audit function is the ongoing responsibility of the Audit Committee. However, due to the active involvement of management and the Audit Committee and the size and nature of the Institute, a permanent internal audit function has not been established.

The internal audit function contributes to improved operations by examining and evaluating operational activities, identifying relevant risks and affirming the accuracy and effectiveness of internal control systems.

It has the responsibility of monitoring risk, the accuracy of information within the Institute, compliance with standard operating procedures, regulatory compliance by the Institute and its employees, the economic and efficient use of Institute resources and output quality control.

## Risk Management

The Risk Committee is responsible for identifying and addressing the management of all operational, reputational and financial risk. The Committee is satisfied that all key business risks are being addressed.

# stakeholder communications

The Institute is committed to timely, consistent, open and transparent communication with all relevant stakeholders. Stakeholders are timeously informed about and encouraged to attend the Annual General Meeting. Stakeholder queries are directed on an ongoing basis to the Managing Director who also communicates with the press to ensure accurate reporting and to raise the profile of the Institute.

The Institute further communicates with stakeholders through:

- The magazine
- Website
- Facebook
- Blogging
- Linked-In
- Twitter

# sustainable development

The Institute is strongly committed to sustainability and transformation and continually strives to act as a responsible corporate citizen. It acknowledges the business imperative to conduct its operations in a sustainable manner.

## **Employment Equity**

The Institute has the commitment to create a workplace in which able individuals, regardless of their background, race or gender can develop rewarding careers at all levels. The Institute continues to re-organise its Board and management in order that it is appropriately representative of the South African demographic.

## **Skills Development and Training**

The Institute prioritises ongoing training to facilitate continual development of all staff and crew members.

## **Health and Safety**

The Institute is committed to a safe and healthy working environment for all staff members and crew members.

The Institute's crew members operate in terms of a formal Code of Ethics. The Code aims to facilitate the enforcement of ethical standards through disciplinary procedures. Adherence to the Code is a condition of membership. Overall, the Institute requires its crew members to perform its duties and responsibilities with objectivity, honesty, integrity, diligence and with courtesy towards others. The Code requires members not to act in conflict with the legitimate interest of their employer or client or to act in any way which may detract from the reputation of the Institute. Procedures exist whereby allegedly errant crew members not following the provisions of the Code may be investigated by the stations, which would in turn forward their findings to the Operations Board.





# detailed income statement

for the year ended 31 March 2013

EXPENDITURE	2013 R	2012 R
<b>Head Office</b>	<b>11 491 867</b>	<b>7 570 169</b>
Employee Benefits	741 547	711 195
General (electronic banking fees, bank charges, professional fees)	1 437 430	1 008 346
Insurance	49 588	39 107
Office	1 519 497	1 228 862
Personnel	6 551 425	3 481 738
Property	350 840	292 815
Travel and Accommodation	841 540	808 106
<b>Fundraising and Public Education</b>	<b>6 936 747</b>	<b>5 793 362</b>
Employee Benefits	22 342	62 554
General	26 245	12 772
Insurance	2 875	3 097
Office	43 892	48 056
Personnel	3 644 685	3 346 933
Magazine and Promotional	3 111 039	2 210 984
Property	38 496	66 396
Travel and Accommodation	47 173	42 570
<b>Operational</b>	<b>10 964 465</b>	<b>13 606 163</b>
Administration	308 677	384 482
Boat Running	5 539 780	7 031 894
Crew Expenses	432 536	584 204
General	238 756	190 261
Insurance	1 074 279	1 053 858
Personnel	1 079 120	754 969
Property	1 226 743	2 540 885
Tracking, SMS, Radio, Maint. & Licenses	501 558	497 994
Travel and Accommodation	563 016	567 616
Depreciation	4 189 829	6 180 343
<b>Total Expenditure</b>	<b>-33 579 908</b>	<b>-33 150 037</b>

INCOME	2013 R	2012 R
<b>Grants</b>	<b>2 288 338</b>	<b>2 241 582</b>
Government	1 530 475	1 420 000
National Lottery Distribution Fund	180 000	0
Public Bodies	577 863	262 582
Petrol Companies	0	559 000
<b>Donations</b>	<b>27 318 021</b>	<b>23 787 336</b>
Clubs	335 054	233 740
Corporate	2 622 666	6 178 379
Debit Orders	17 436 280	12 486 923
Individuals	2 412 420	1 524 198
Other	2 809 860	948 017
Shipping	533 547	586 725
Trusts	1 168 194	1 829 354
<b>Members' Contributions</b>	<b>905 683</b>	<b>722 500</b>
Ordinary	54 720	32 000
Corporate	849 063	689 000
Clubs	1 900	1 500
Fundraising	9 472 245	8 962 257
ACSA Fee	2 088 782	1 892 449
Investment Income	5 815 377	5 368 888
Sundry (insurance claims, manuals, Christmas cards, cash discounts, etc.)	956 906	3 678 371
<b>Total Income</b>	<b>48 845 352</b>	<b>46 653 383</b>
Expenditure	-33 579 908	-33 150 037
<b>Operating Surplus / Deficit</b>	<b>15 265 444</b>	<b>13 503 346</b>

# income statement

for the year ended 31 March 2013

	2013 R	2012 R
<b>Gross Revenue</b>	<b>42 073 069</b>	<b>37 606 124</b>
Operating Surplus / (Deficit)	15 265 444	13 503 346
Profit on sale of assets	998 656	71 930
Legacies and bequests	2 618 981	2 189 382
Surplus for the year	18 883 081	15 764 658
<b>Transfer to special funds</b>	<b>-14 598 262</b>	<b>-11 031 001</b>
Rescue Craft Insurance Fund	5 000 000	4 000 000
Replacement of Assets Fund	2 000 000	1 000 000
Rescue Craft Improvement Fund	5 000 000	4 000 000
Special Projects Fund	-2 401 738	-1 968 999
Rescue Base Establishment Fund	5 000 000	4 000 000
Retained surplus for the year	4 284 819	4 733 657
Retained surplus at beginning of year	21 047 412	16 313 755
<b>Retained surplus at end of year</b>	<b>25 332 231</b>	<b>21 047 412</b>

# financial position

as at 31 March 2013

	2013 R	2012 R
<b>ASSETS</b>		
<b>Non - Current Assets</b>	<b>125 276 422</b>	<b>101 605 881</b>
Property, Plant and Equipment	5	5
Investments	125 276 417	101 605 876
<b>Current Assets</b>	<b>5 241 866</b>	<b>5 315 627</b>
Inventory	102 590	122 059
Trade and Other Receivables	2 528 410	3 296 457
Cash and Equivalents	2 610 866	1 897 111
<b>Total Assets</b>	<b>130 518 288</b>	<b>106 921 508</b>
<b>EQUITY AND LIABILITIES</b>		
<b>Capital and Reserves</b>	<b>125 512 535</b>	<b>105 045 283</b>
Revaluation Reserve	3 014 711	1 430 540
Accumulated Funds	25 332 231	21 047 412
Special Funds	97 165 593	82 567 331
Rescue Craft Insurance Fund	24 000 000	19 000 000
Replacement of Assets Fund	10 000 000	8 000 000
Rescue Craft Improvement Fund	24 000 000	19 000 000
Special Project Fund	8 165 593	10 567 331
Rescue Base Establishment Fund	31 000 000	26 000 000
<b>Current Liabilities</b>	<b>5 005 753</b>	<b>1 876 225</b>
Trade and Other Payables	5 005 753	1 876 225
<b>Total Equity and Liabilities</b>	<b>130 518 288</b>	<b>106 921 508</b>





### **Considerate**

The decisions that we take affect our casualties, donors, supporters, fellow rescue organisations, our staff and our volunteers – we consider the impact on each group when making decisions. Communicating these decisions is as important as making each decision.

### **Confidential**

We work with casualties at their most vulnerable. We respect the personal privacy of our casualties and fellow volunteers, especially when it comes to photographic images and comments in the public domain.

### **Helpful**

Learning is encouraged. We ask and learn so as to avoid confusion, but we ask questions at the right place and at the right time. We encourage an open book policy and an open door policy.

### **Responsible**

We sometimes make mistakes; when we do, we take responsibility for our words or our actions. If someone feels offended, we listen carefully and respectfully.

### **Clearheaded**

We aim to diffuse tensions and resolve disagreements constructively. Where necessary, we escalate issues for arbitration and mediation.

### **Respectful**

Disagreements are no excuse for poor manners. We work together to resolve conflict, we assume good intentions and we do our best to act in an empathetic fashion. We do not allow frustration to turn into a personal attack.

### **Humble**

Leadership is not an award, a right nor a title; it is a privilege and a responsibility. Our leaders' foremost goal is the success of the team. Our leaders know when to act and when to step back. They know when to delegate work, and when to take it upon themselves. Our leaders will only retain their authority as long as they retain the support of those who elected them and those who delegated that authority to them.

### **A good steward**

We are entrusted with public funding and we pride ourselves on good governance and good stewardship. We have an open book policy and our financials are available for public scrutiny.

**Sea Rescue – it's what we do.  
Actually, it's who we are.**



## NATIONAL SEA RESCUE INSTITUTE

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**Company Reg. No:** 1967/013618/08 | **NPO Reg. No.** 002 – 870 | **Company Secretary:** Chris Wilson

**Content:** Meriel Bartlett | **Design:** Paula Leech

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**NATIONAL SEA RESCUE INSTITUTE OF SOUTH AFRICA "NPC"**

Registered No. 1967/013618/08

(Incorporated in the Republic of South Africa)

**NOTICE OF ANNUAL GENERAL MEETING**

# NATIONAL SEA RESCUE INSTITUTE OF SOUTH AFRICA "NPC"

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## NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that an Annual General Meeting of members of the above Company as at the record date set out below will be held in the Auditorium, BOE Clocktower Building, Clocktower Precinct, V&A Waterfront, Cape Town on Monday 19 August 2013 at 18h00pm for the following purposes:

### AGENDA

1. To receive and consider the report of the Chairman.
2. To receive and consider the report of the Chief Executive Officer.
3. To receive and consider the report of the Chairman of the Operations Board.
4. To receive and consider the annual financial statements of the Company and the reports of the directors and the auditors for the year ended 31 March 2013.
5. To appoint Messrs Cecil Kilpin & Co as the auditors for the Company's financial year ended 31 March 2014.
6. To authorise the directors to determine and pay the auditors' remuneration for the year ended 31 March 2013.
7. To re-elect the four directors who retire in accordance with the memorandum of incorporation and being eligible, offers themselves for re-election.
8. To re-elect the members of the Audit committee who retire and being eligible, offers themselves for re-election.
9. To approve the directors fees for the year commencing 1 March 2013.
10. To approve the transfer of investments funds to the NSRI Endowment Trust.
11. Awards ceremony.
12. To transact such other business as may be transacted at an annual general meeting.

At the meeting the members of the Company will be required to consider and, if thought fit, pass with or without modification, in the manner required by the Companies Act No. 71 of 2008, as amended, (the "Companies Act") the following ordinary and special resolutions, as well as matters raised by the members in the Annual General Meeting, namely:

### APPROVAL OF ANNUAL FINANCIAL STATEMENTS

#### Ordinary Resolution Number 1

"To receive and adopt the annual financial statements for the year ended 31 March 2013 including the Directors Report and the report of the Auditors thereon"

### RE-APPOINTMENT OF AN AUDITOR

#### Ordinary Resolution Number 2

"To resolve that the reappointment of Cecil Kilpin & Co as Auditors of the Company for the financial year ending on 31 March 2014 and that Mr Nils Nyback, a registered auditor and member of Cecil Kilpin Incorporated, shall be undertaking the audit of the Company's financial statements"

Cecil Kilpin & Co Incorporated have indicated their willingness to continue as external auditors of the company for the 2014 financial year and ordinary resolution number 2 proposes the reappointment of this firm as the company's external auditor until the conclusion of the next annual general meeting.

### AUDITORS REMUNERATION

#### Ordinary Resolution Number 3

"To resolve that the Directors of the Company are authorised to approve and to arrange payment of the Auditors' fee in respect of the financial year ended 31 March 2013"

### RE-ELECTION OF DIRECTOR

#### Ordinary Resolution Number 4

"To resolve that Mr Deon Cloete, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"

Deon has been a member of the Airports Company of South Africa Executive for the last 12 years and was the Chairperson of Cape Town Routes Unlimited (CTRU), the Destination Marketing Organisation for the Western Cape. Deon also serves on the Boards of Wesgro and the Cape Town Festival.

Mr Deon Cloetewas appointed as an additional Director by the Directors of the Company and therefore offers himself for election by the members.

### RE-ELECTION OF DIRECTOR

#### Ordinary Resolution Number 5

"To resolve that Ms Viola Manual, who retires in accordance with the memorandum of incorporation and being eligible, offers herself for re-election, be and is hereby re-elected as a director"

Viola is an Executive Director of the Cape Town Chamber of Commerce.

Ms Viola Manual was appointed as an additional Director by the Directors of the Company and therefore offers herself for election by the members.

### RE-ELECTION OF DIRECTOR

#### Ordinary Resolution Number 6

"To resolve that Mr Chris Nissen, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"

Chris was previously the chairperson of South Atlantic Fishing (SAFCO) and he has been a Director of Sea Harvest Corporation and JCI. He has been extensively involved in the development and upliftment of communities both as a Minister in the Presbyterian Church and as a community leader, serving in a number of capacities including Chairperson of the Western Cape ANC. He has executive experience in a number of industries and as a non-executive director has proactively led transformation at a number of listed companies.

Mr Chris Nissen was appointed as an additional Director by the Directors of the Company and therefore offers himself for election by the members.

## RE-ELECTION OF DIRECTOR

### Ordinary Resolution Number 7

"To resolve that Mr Ronnie Stein, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"

Ronnie is currently the CFO of The Foschini Group. Prior to joining the group he was an accountant and auditor in public practice. He was a partner at Kessel Feinstein for 15 years.

Mr Ronnie Stein was appointed as an additional Director by the Directors of the Company and therefore offers himself for election by the members.

## REAPPOINTMENT OF AUDIT COMMITTEE MEMBER

### Ordinary Resolution Number 8

"To resolve that the reappointment of Mr Ivor Sindler as an audit committee member, be authorised and confirmed"

## REAPPOINTMENT OF AUDIT COMMITTEE MEMBER

### Ordinary Resolution Number 9

"To resolve that the reappointment of Mr Ronnie Stein as an audit committee member, be authorised and confirmed"

## REAPPOINTMENT OF AUDIT COMMITTEE MEMBER

### Ordinary Resolution Number 10

"To resolve that the reappointment of Mr David Robins as an audit committee member, be authorised and confirmed"

## DIRECTORS REMUNERATION

### Special Resolution Number 1

"To resolve that the Company be and is hereby authorized, in terms of the Companies Act, to pay fees to its directors for their services as directors for a period of two years from the passing of this resolution at a value of R nil per meeting"

### Reasons for and effects of Special Resolution number 1

Section 66(9) read with section 66(8) of the Companies Act, 2008, as amended ("Companies Act") requires that remuneration paid by a company to its directors for their service as directors may only be paid in accordance with a special resolution approved by the members of the company within the previous two years.

The Non-Executive Directors of the Board and Board Committee members receive no remuneration.

## APPROVAL OF THE TRANSFER OF INVESTMENT FUNDS TO THE NSRI ENDOWMENT TRUST

### Special Resolution Number 2

"To resolve that the Company be and is hereby authorised to donate an amount of R65 000 000.00 (sixty five million rand) from the capital reserves of the Company to the NSRI Endowment Trust with registration number IT 744/2013, and these funds be utilised for the following purpose:

Replacement of Assets Fund	R10 000 000
Rescue Craft Improvement Fund	R24 000 000
Rescue Base Establishment Fund	R31 000 000"

### Reasons for and effects of Special Resolution number 2

The reason for and effects of the Special Resolution number 2 is to obtain the approval of the members for the donation of R65 000 000.00 from the Company to the NSRI Endowment Trust.

The NSRI Endowment Trust's sole or principal objects are to procure by way of donation and awards and invest and administer capital for the purpose of provide funding to the Company.

The NSRI Endowment Trust will be approved as a Public Benefit Organisation in terms of Section 30 of the Income Tax Act and Section 18A(1)(B) of the Income Tax Act and all funds raised by the NSRI Endowment Trust will be utilised for the benefit of the NSRI.

## EXPLANATORY NOTES

### Election of audit committee members

In terms of the Companies Act, the audit committee is no longer a committee of the board, but a committee elected by the members at the Annual General Meeting.

The audit committee acting as a collective, should be adequately skilled to perform its role having regard to the size and circumstances of the Company. In accordance with regulation 42 of the Companies Regulations, 2011, at least one-third of the members of the Company's audit committee at any particular time must have academic qualifications, or experience in economics, law, corporate governance, finance, accounting, commerce, industry, public affairs or human resource management.

## IDENTIFICATION OF MEETING PARTICIPANTS

Every member of the company present in person or represented by proxy shall be required to provide reasonable identification at the meeting in order that the Chairman of the meeting is satisfied that the right of that person to participate and vote, either as a member or as a proxy for a member, has been reasonably verified. Forms of identification include valid identity documents, driver's license and passports.

## RECORD DATE

The meeting is to be participated in and voted at by the members as reflected in the members register as at the record date of Thursday 15 August 2013.

## VOTING

A member entitled to attend, speak and vote at the meeting is entitled to appoint a proxy or proxies to attend, speak and vote in his stead. A proxy need not be a member of the Company. Forms of proxy, which set out the relevant instructions for their completion, are attached for the use of the members who wish to be represented at the annual general meeting. The completion and lodging of a form of proxy will not preclude a member from attending, speaking and voting in person (to the exclusion of the member's proxy) at the annual general meeting. The instrument appointing a proxy and the authority (if any) under which it is signed must be received by the Company Secretary at the address given below by not later than 1 hour before the time from holding of the meeting (excluding Saturdays, Sundays and public holidays).

On a show of hands, every member of the company present in person or represented by proxy shall have one vote only.

By order of the board of directors

**Ian Wienburg**

Cape Town – 22 July 2013

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## PROXY FORM

I/we \_\_\_\_\_ (full name)

of \_\_\_\_\_ (address) hereby appoint:

1. \_\_\_\_\_ of \_\_\_\_\_ (or failing him/her)

2. \_\_\_\_\_ of \_\_\_\_\_ (or failing him/her)

3. the Chairman of the annual general meeting as my/our proxy to attend and vote for me/us on my/our behalf at the annual general meeting of the Company to be held in the Auditorium, BOE Clocktower Building, Clocktower Precinct, V&A Waterfront, Cape Town on Monday 19 August 2013 at 18h00pm and at every adjournment thereof, as follows:

	FOR	AGAINST	ABSTAIN
<b>Ordinary Resolution Number 1:</b> "To receive and adopt the annual financial statements for the year ended 31 March 2013 including the Directors Report and the report of the Auditors thereon"			
<b>Ordinary Resolution Number 2:</b> "To resolve that the reappointment of Cecil Kilpin & Co as Auditors of the Company for the financial year ending on 31 March 2014 and that Mr Nils Nyback, a registered auditor and member of Cecil Kilpin Incorporated, shall be undertaking the audit of the Company's financial statements"			
<b>Ordinary Resolution Number 3:</b> "To resolve that the Directors of the Company are authorised to approve and to arrange payment of the Auditors' fee in respect of the financial year ended 31 March 2013"			
<b>Ordinary Resolution Number 4:</b> "To resolve that Mr Deon Cloete, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"			
<b>Ordinary Resolution Number 5:</b> "To resolve that Ms Viola Manual, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"			
<b>Ordinary Resolution Number 6:</b> "To resolve that Mr Chris Nissen, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"			
<b>Ordinary Resolution Number 7:</b> "To resolve that Mr Ronnie Stein, who retires in accordance with the memorandum of incorporation and being eligible, offers himself for re-election, be and is hereby re-elected as a director"			
<b>Ordinary Resolution Number 8:</b> "To resolve that the reappointment of Mr Ivor Sindler as an audit committee member, be authorised and confirmed"			
<b>Ordinary Resolution Number 9:</b> "To resolve that the reappointment of Mr Ronnie Stein as an audit committee member, be authorised and confirmed"			
<b>Ordinary Resolution Number 10:</b> "To resolve that the reappointment of Mr David Robins as an audit committee member, be authorised and confirmed"			
<b>Special Resolution Number 1:</b> "To resolve that the Company be and is hereby authorized, in terms of the Companies Act, to pay fees to its directors for their services as directors for a period of two years from the passing of this resolution at a value of R nil per meeting"			
<b>Special Resolution Number 2:</b> "To resolve that the Company be and is hereby authorised to donate an amount of R 65 000 000.00 (sixty five million rand) from the capital reserves of the Company to the NSRI Endowment Trust with registration number IT 744/2013, and these funds be utilised for the following purpose:  Replacement of Assets Fund                      R 10 000 000 Rescue Craft Improvement Fund                      R 24 000 000 Rescue Base Establishment Fund                      R 31 000 000			

Insert an "X" in the relevant spaces above according to how you wish your votes to be cast. Unless otherwise instructed, my proxy may vote as he thinks fit.

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Signature: \_\_\_\_\_

Please read the notes alongside.

**Notes:**

1. Every member present in person or by proxy and entitled to vote at the annual general meeting of the Company shall, on a show of hands, have one vote only.

**Instructions on signing and lodging the form of proxy:**

1. A member may insert the name of a proxy or the names of two alternative proxies of the member's choice in the space/s provided overleaf, with or without deleting "the chairman of the annual general meeting", but any such deletion must be initialled by the member. Should this space be left blank, the proxy will be exercised by the chairman of the annual general meeting. The person whose name appears first on the form of proxy and who is present at the annual general meeting will be entitled to act as proxy to the exclusion of those whose names follow.
2. A member's voting instructions to the proxy must be indicated by the insertion of an "X" in the appropriate spaces provided overleaf. Failure to do so will be deemed to authorise the proxy to vote or to abstain from voting at the annual general meeting, as he/she thinks fit in respect of all the member's exercisable votes.
3. A minor must be assisted by his/her parent or guardian unless the relevant documents establishing his/her legal capacity are produced or have been registered by the Company.
4. To be valid the completed form of proxy must be lodged with the Company Secretary of the Company at 6th Floor, Grant Thornton House, 119 Hertzog Boulevard, Foreshore, Cape Town, South Africa, posted to the Company at PO Box 2275, Cape Town, 8000, faxed to (086) 564 1660 (marked for the attention of Chris Wilson) to be received by the Company not later than 17:00pm, Monday 19 August 2013 (South African time).
5. Documentary evidence establishing the authority of a person signing this form of proxy in a representative capacity must be attached to this form of proxy unless previously recorded by the Company or waived by the chairman of the annual general meeting.
6. The completion and lodging of this form of proxy will not preclude the relevant member from attending the annual general meeting and speaking and voting in person thereat to the exclusion of any proxy appointed in terms hereof, should such member wish to do so.
7. The completion of any blank spaces overleaf need not be initialled. Any alterations or corrections to this form of proxy must be initialled by the signatory/ies.
8. The chairman of the annual general meeting may accept any form of proxy which is completed other than in accordance with these instructions, provided that he is satisfied as to the manner in which a member wishes to vote.